

Guardian's investigation and findings: _____

Guardian's resolution: _____

Date the resolution was communicated to the grievant: _____

Grievant response (satisfied/not satisfied): _____

Note: Grievances are not required to be written. Grievances can be submitted orally. If grievances are communicated orally, the grievant should inform the guardian of the intent to file orally and the guardian will assist in creating a written form.